## Note for Goodheart, Jan

From:

Lattanzio, Ted

Date:

Wed, Dec 22, 1993 10:40 AM

Subject:

RE: Retainer Agreements/Latin America

To:

Goodheart, Jan

What's the latest on the survey--are we close to sending to SHB? Thanks

From: Goodheart, Jan on Wed, Dec 22, 1993 10:34 AM

Subject: RE: Retainer Agreements/Latin America

To: Lattanzio, Ted

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Cathy did not return the call - Jan

From: Lattanzio, Ted on Wed, Dec 22, 1993 10:25 AM

Subject: RE: Retainer Agreements/Latin America

To: Goodheart, Jan

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Great. By the by, what did Cathy Leiber want yesterday. Thanks.

From: Goodheart, Jan on Wed, Dec 22, 1993 10:09 AM

Subject: RE: Retainer Agreements/Latin America

To: Keane, Denise; Purcell, Clare Cc: Lattanzio, Ted; Parrish, Steve

Denise -- I've sent a copy up to you and will fax it down to Clare this morning.

Clare -- Give me a call when you've had a chance to review and I'll update you on the latest discussions re the Latin project. We (Cathy Leiber, Aurora Gonzaleaz, Ted Lattanzio and myself) will be meeting with BAT to discuss the status and future of the project on January 15 and want to have all the PM concerns and considerations discussed and agreed prior to that meeting.

Thanks to you both for your help.

Jan

cc: (via fax) A. Gonzalez/C. Leiber

From: Keane, Denise on Wed, Dec 22, 1993 9:39 AM

Subject: RE: Retainer Agreements/Latin America

To: Goodheart, Jan Cc: Purcell, Clare

JAN IN AN EFFORT TO EXPEDITE THE PROCESS, COULD YOU SEND A COPY TO CLARE, SHE WILL BE REVIEWING THE AGREEMENT, THANKS.

From: Goodheart, Jan on Tue, Dec 21, 1993 5:44 PM

Subject: Retainer Agreements/Latin America

To: Keane, Denise

Cc: Lattanzio, Ted; Purcell, Clare

## Denise:

Ted asked that I contact you to set up a time to review the proposed retainer agreement put forth this week by John Rupp in relation to the Latin America consultants' project. I will deliver a copy of the proposed draft for your review but have some concerns that I'd also like to discuss once you've had a chance to look at it.

Please let me know when would be a convenient time for us to get together.

Thanks.